



Government of the Republic of Trinidad and Tobago

Ministry of Sport and Youth Affairs

MINISTRY OF SPORT AND YOUTH AFFAIRS

Annual Schedule of Planned Procurement Activities 2025-2026

No.	Project Number	Project Name	UNSPS Code (Level 3)	Brief Description	Proposed date for Issue of Bidding Documents	Expected Delivery/Completion Date	Estimated Project Duration (for Works and Services)	Procurement Method	Standstill Period (if applicable) No. of days	Contract Type
National Service - RAPP										
1.	001/2025/2026	Hosting of Conferences, Seminars and other Functions	80141607	Centre Christmas Events, Summer Camps, Sports and Family Day, Cultural Events	Jun-26	Jul-26	One Month	Limited	N/A	Fixed

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2.	002/2025/2026	Furniture and Furnishings	56101700	Tables, Folding Chairs, Computers / Laptops	Apr-26	May-26	One Month	Limited	N/A	Fixed
National Service – NSP-TT										
3.	003/2025/2026	Training for the NSP-TT- CELA	86100000	Engagement of tutors/service providers with relevant expertise to execute the training for the NSPTT- CELA	Jan-26	Jul-26	Four Months	Limited		Fixed
4.	004/2025/2026	Memorabilia	80141604	Engagement of a Service Provider for the provision of memorabilia	Feb-26	Feb-26	One Day	Limited		Fixed

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General Administration										
5.	005/2025/2026	Maintenance of Vehicle	78181507	Repairs and servicing of vehicles, parts, tyres, washing of vehicles	As Need Arises	As Need Arises	As Need Arises	Limited	N/A	Fixed
6.	006/2025/2026	Promotion, Publicity and Printing	82111900	Promotional Material, Newspaper and Newsletters, Printing of Banners, Advertisements	As Need Arises	As Need Arises	As Need Arises	Limited	N/A	Fixed

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7.	007/2025/2026	Insurance	84131500	Insurance Coverage for all Facilities under MSYA and Computer	Oct-25	Oct-25	One Year	Single Source	N/A	Fixed
8.	008/2025/2026	Official Overseas Travel	90120000	Airfare	As Need Arises	As Need Arises	As Need Arises	Limited	N/A	Fixed
9.	009/2025/2026	Office Stationery and Supplies	14111509	Paper, Water, Toiletries	As Need Arises	As Need Arises	As Need Arises	Limited	N/A	Fixed

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10.	010/2025/2026	Janitorial	76110000	Provision of Janitorial Services	Oct-25	Jan-26	One Year	Single Source	N/A	Fixed
11.	011/2025/2026	Security Services	92121504	Provision of Security Services for all facilities	Oct-25	Jan-26	One Year	Single Source	N/A	Fixed

ICT UNIT

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12.	012/2025/2026	Procurement of Forty (40) Desktop Computers for Head Office & Existing Outer-Office	43211507	This project seeks to replace and issue Desktop to key staff members within the Ministry	Nov-25	Dec-25	N/A	Limited	N/A	Fixed
13.	013/2025/2026	Procurement of Four (4) MFP for MSYA & Sports Head Office	43212110	The Information Technology Unit is in the process of expanding the printing services for the administrative offices. This is based on their need to satisfy the urgent printing requirements for their staff members.	Nov-25	Nov-25	Three Year Contract	Limited	N/A	Fixed
14.	014/2025/2026	Procurement of ICT Equipment & Accessories for MSYA Head Office	81160000	The Information Technology Unit is in the process of an upgrade and development initiative to further advance the processes and workflow of the ministry and its staff members. This involves procuring relevant items which are required to carry-out outfitting and upgrades to the Computer	Dec-25	Feb-26	Three Months	Limited	N/A	Fixed

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				Systems at Head Offices as well as Outer-Offices.						
15.	015/2025/2026	Installation & Repair of Network Infrastructure at Sport Sites	43223108	The physical network infrastructure at sport facilities needs to be reviewed. At the end of the review each site RFP will be drafted. Then a new physical infrastructure will be installed or the current infrastructure repaired. The physical network infrastructure refers to the networking cabling and related equipment that facilitates the delivery of IT services.	Feb-26	July-26	Six Months	Limited	N/A	Fixed

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16.	016/2025/2026	Procurement & Installation of Network Switches at Sport & Youth Affairs Sites	43222612	Network switches provide network connectivity at facilities, The ICT Unit will procure suitable network switches for facilities based on a priority listing.	Jan-26	May-26	Five Months	Limited	N/A	Fixed
17.	017/2025/2026	Procurement of New File Servers for MSYA Head Office	43211501	The Servers provide ICT services such as File Management, Print Management, video conferencing etc is long past its manufactures service life. Should critical parts of these servers fail, there may be no means to recover the data and services they provide without rebuilding new servers.	Jan-26	May-26	Six Months	Limited	N/A	Fixed
18.	018/2025/2026	Installation of Network Infrastructure at Chatham	43223100	The physical network infrastructure refers to the networking cabling and related equipment that facilitates the delivery of IT services.	Nov-25	Jan-25	Three Months	Limited		Fixed

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Trinidad And Tobago Anti-Doping Organisation (Clean Sport Campaign)										
19.	019/2025/2026	Material and Supplies	80141604	Surveys, Activity Books, Pamphlets, Flyers, Memorabilia, Banners, Prizes	As Need Arises	As Need Arises	As Need Arises	Limited	N/A	Fixed
20.	020/2025/2026	Other Contracted Services	82111900	Educators, Website, Social Media Ads; Press Releases; Mandatory Evaluation	As Need Arises	As Need Arises	As Need Arises	Limited	N/A	Fixed

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Youth Affairs Division										
21.	021/2025/2026	Hosting of Conferences, Seminars and other Functions	80141607	Intake function, graduation etc	As Need Arises	As Need Arises	As Need Arises	Limited	N/A	Fixed
22.	022/2025/2026	Future Skills for a Digital Trinidad and Tobago	86000000	This initiative provides structured digital skills development for youth through an introductory training pathway in Coding, Artificial Intelligence, and Digital Animation. This programme introduces participants to essential programming concepts, AI fundamentals and animation	Jan-26	Jul-26	Six Months	RFP	N/A	Fixed

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				principles including character design, storyboarding, and motion fundamentals. Learners will build core competencies needed to function effectively in entry-level digital media and technology roles.						
Sport Division										
23.	023/2025/2026	Sporting Equipment	46161600	Purchase of Sporting Equipment such as Kickboards, Swim Caps, Life Jackets etc	As Need Arises	As Need Arises	As Need Arises	Limited	N/A	Fixed

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24.	024/2025/2026	Marketing	80141604	Purchase of Photography, Social Media, TV/ Print/ Radio Advertisements and Branded Memorabilia	As Need Arises	As Need Arises	As Need Arises	Limited	N/A	Fixed
25.	025/2025/2026	Travel & Accommodation	90120000	Purchase of Tobago Tickets and Hotel Accommodation	As Need Arises	As Need Arises	As Need Arises	Sole Source	N/A	Fixed
26.	026/2025/2026	Coaches and Instructors	49211800	Instructors and Coaches for Sport Programmes	As Need Arises	As Need Arises	As Need Arises	Single Source	N/A	Fixed

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National Male Transition Home										
27.	027/2025/2026	Janitorial Services	76110000	Provision of Janitorial Services at the Male Transition Home.	Jan-26	Dec-26	One Year	Single Source	N/A	Fixed
28.	028/2025/2026	Security Services	92121504	Provision of Security Services at the Male Transition Home.	Jan-26	Dec-26	One Year	Single Source	N/A	Fixed

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29.	029/2025/2026	Supply & Delivery of Ration	73130000	Procurement of Food Supplies for the Residents of the Male Transition Home	As Need Arises	As Need Arises	As Need Arises	Limited	N/A	Fixed